

Invoice Information Payments Voucher Attributes Payment Advice

Style: Regular Entry Status: Postable  
Unit: 31010 Voucher ID: 00005620  
Withholding Comments  
Budget Status: Not Chkd Post Status: Unposted

Copy from a Source Document  
Purchase Order:  
Copy PO Worksheet Copy Option: None

Vendor  
Advanced Vendor Search  
Vendor: 0000091992  
Name: MCCALLUM K-002  
Location: 00000  
\*Address: 1  
KEITH MCCALLUM  
4234 GREEN ACRE DR  
HELENA, MT 59602

Invoice  
Invoice No: JUNE 2005 TRAVEL  
Invoice Date: 06/27/2005  
\*Pay Terms: Due Now  
Flight Amt:  
Total: 522.97  
Balance: 0.00  
*APPROVED*  
*SJD*

Invoice Lines Find | View All First 1 of 1 Last

1 \*Dist by: Amt SpeedChart  
Kern Description Quantity UOM Unit Price Extended Amt  
Q KEITH MCCALLUM  
Multi-Speedcharts  
Use One Asset ID  
*Mary J. Murray*

ChartFields	Statistics	Assets	Budget Date	*Account	Fund	Organization	Program	Sub-Class	OpenItem	*GL U	
1	Amount	Quantity	*GL Unit	31010	06/28/2005	62426	01100	30	2005	090H1	31010

# TRAVEL EXPENSE VOUCHER

- Carbonless paper (no carbon required). Remove the 3-part set before attempting to record
- Refer to instructions before preparing
- Do not submit vouchers more than twice monthly.

Home/Address	Keith E. McCallum	MONTH/YEAR	
	4234 Green Ace Drive	DEPARTMENT	Aircraft
	Helena MT 59602	HEADQUARTERS	Governors Office

Purpose: Briefly explain nature of trip(s):  
 Calgary - per diem

Day	1		2		3	4	5	6	7		8	9
	Departure Time	A (a.m.) P (p.m.)	Arrival Time	A (a.m.) P (p.m.)					Travel Details	Mileage Allowance (Miles x Rate)		
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												
23	4:30 p		6:00 p		Calgary Canada	SA		115.84	143.19	16.00	35.90	159.19
24								115.84	143.19	28.00	63.00	176.19
25								115.84	143.19	28.00	63.00	176.19
26	11:30 a		5:15 p		Helena	SA				6.00	13.55	16.00
27												
28												
29												
30												
31												

FOR AGENCY USE ONLY	10	Column Totals	347.57	72.00	175.45	567.57	572.1
	11	Less Travel Advance Received					
	12	Net Reimbursement Due Me					
	13	Net Payment Due State					

I hereby certify that: this is a valid travel claim to the State in accordance with statutes and administrative procedures.

PAID

Employee's Signature: *Keith McCallum* Date: *7/12/05*  
 SUPERVISOR'S APPROVAL: *[Signature]* Date: *7/12/05*



# Sheraton Cavalier

H O T E L  
C A L G A R Y

Sheraton Cavalier Hotel Calgary  
2620 32 Avenue N.E.  
Calgary, AB T1Y 6B8  
Tel: 403-291-0107 Fax: 403-291-2834

G.S.T. Registration # R100846495

G U E S T	Keith McCallum	ROOM	714	T A R G E T  C H A R G E
	Shell Canada	RATE	129.00	
		NO. PERS.	1	
		FOLIO	511395 A	
		PAGE	1	
		ARRIVE	23-JUN-05 16:38	
		DEPART	26-JUN-05 10:03	
	PAYMENT	VI		

DATE	REFERENCE	DESCRIPTION	DEBIT CREDIT
23-JUN-05	RT714	Room Charge (CT)	129.00
23-JUN-05	RT714	Alberta TL Tax	5.16
23-JUN-05	RT714	GST	9.03
24-JUN-05	RT714	Room Charge (CT)	129.00
24-JUN-05	RT714	Alberta TL Tax	5.16
24-JUN-05	RT714	GST	9.03
24-JUN-05	MINI	Refreshment Centre	8.51
25-JUN-05	RT714	Room Charge (CT)	129.00
25-JUN-05	RT714	Alberta TL Tax	5.16
25-JUN-05	RT714	GST	9.03
26-JUN-05	MINI BAR	Refreshment Centre	4.23
26-JUN-05	CA	Cash	4.23-
26-JUN-05	MC	Mastercard	438.08-

\*\*\*For Authorization Purposes Only\*\*\*

XXXX27143

Auth Date	Code	Authorized
26-JUN-05	026040	438.08

Total-Due

0.00

### EXPENSE REPORT SUMMARY

Date	Room Chrg	Food & Bev	Telephone	GST	Other	Total	Payment
23-JUN-05	129.00	0.00	0.00	9.03	5.16	143.19	0.00
24-JUN-05	129.00	0.00	0.00	9.59	13.11	151.70	0.00
25-JUN-05	129.00	0.00	0.00	9.03	5.16	143.19	0.00
26-JUN-05	0.00	0.00	0.00	0.28	3.95	4.23	442.31-
Total	387.00	0.00	0.00	27.93	27.38	442.31	442.31-

\*\* continued on the next page \*\*

The Sheraton Cavalier is independently owned by Cavalier Enterprises and operated under a license issued by Clocktower Hotel Limited Partnership.

I agree to remain personally liable for the payment of this account if the corporation or other third party billed fails to pay part or all of these charges.

# PAID

SIGNATURE



STARWOOD  
HOTELS & RESORTS MANAGEMENT, INC.

1-800-325-3535

Keith McCallum  
FOLIO: 511395 23-JUN-05

ROOM 714  
DEPART 26-JUN-05

AGENT  
COCANDA

Sheraton Cavalier  
Tel: 403-291-0107



6/28/05

New Window

Invoice Information    Payments    Voucher Attributes    Payment Advice

Style: Regular    Entry Status: Postable    Withholding Comments  
 Unit: 31010    Voucher ID: 00005619    Budget Status: Not Chkd    Post Status: Unposted

Copy from a Source Document    Purchase Order:    Worksheet Copy Option: None

Vendor: 5 RUNNING HORSE RD  
 CLANCY, MT 59634

Advanced Vendor Search  
 Vendor: 0000027808  
 Name: LINK LOUIS-001  
 Location: 00000  
 \*Address: 1  
 LOUIS R LINK

Invoice  
 Invoice No: APR/MAY/JUN 2005 TRVL  
 Invoice Date: 06/27/2005    Acctg Date: 06/28/2005  
 \*Pay Terms: Due Now  
 Freight Amt:  
 Total: 1,875.89    Balance: 0.00

*[Signature]*

Invoice Lines

1 \*Dist by: Amt    SpeedChart    Multi-Speedcharts    Find | View All    First 1 of 1    Last

Item	Description	Quantity	UOM	Unit Price	Extended Amt	Use One Asset ID
1	LOUIS R LINK				1,875.89	

ChartFields    Statistics    Assets    Customize | Find | View | First 1 of 11 | Last

Amount	Quantity	*GL Unit	Budget Date	*Account	Fund	Organization	Program	Sub-Class	OpenItem	GL U
212.00	31010	31010	06/28/2005	62407	01100	30	2005	090H1		31010
106.00	31010	31010	06/28/2005	62417	01100	30	2005	090H1		31010
36.00	31010	31010	06/28/2005	62415	01100	30	2005	090H1		31010

*[Signature]*

4	373.42	31010	06/28/2005	62418	01100	30	2005	090H1	31010
5	708.70	31010	06/28/2005	62426	01100	30	2005	090H1	31010
6	19.99	31010	06/28/2005	62241	01100	30	2005	090H1	31010
7	96.51	31010	06/28/2005	62216	01100	30	2005	090H1	31010
8	13.50	31010	06/28/2005	62386	01100	30	2005	090H1	31010
9	107.89	31010	06/28/2005	62409	01100	30	2005	090H1	31010
10	10.00	31010	06/28/2005	62405	01100	30	2005	090H1	31010
11	191.88	31010	06/28/2005	62419	01100	30	2005	090H1	31010

[Invoice Information](#) | 
 [Payments](#) | 
 [Voucher Attributes](#) | 
 [Payment Advice](#)

# TRAVEL EXPENSE VOUCHER

- before attempting to record
- Refer to instructions before preparing
- Do not submit vouchers more than twice monthly.

Name/Address: Louis R. Link  
5 Running Horse Road  
Clancy, MT 59634

MONTH/YEAR: June 2005

DEPARTMENT: Office of the Governor

HEADQUARTERS: Air Transportation

Purpose: Briefly explain nature of trip(s):  
Fly state flights

*Canada exchange rate: .809*  
*Per diem: Total allowed \$190 - 127 lodging*

Day	Departure Time	A (a.m.) P (p.m.)	Arrival Time	A (a.m.) P (p.m.)	Travel Details	Mode of Travel	Personal Car or Aircraft Mileage	Mileage Allowance Miles x Rate	Per Diem Allowed (Attach Lodging Receipt)		Other Expenses	Total Amount
									Lodging	Meals		
1												
2												
3											19.99	19.99
4												
5												
6												
7	1100		1400		FCA		SA					
8												
9												
10												
11												
12	1030				DENVER		SA		124.10	22.00	13.50	159.60
13					DENVER		SA		124.10	28.00	218.39	370.49
14					DENVER		SA		125.22	28.00		153.22
15			1900		DENVER		SA		377.42	28.00		28.00
16										100		
17												
18												
19												
20												
21												
22	0800		1700		BEN		SA			6.00	10.00	16.00
23	0830		1700		Malta MLS		SA			6.00		6.00
24	1700				YIC		SA		115.94	36.00	6.65	138.59
25					YIC		SA		115.94	63.00	33.64	174.04
26					YIC		SA		115.94	68.00	101.13	245.56
27					YIC		SA					
28			1800		YIC Scobey		SA		42.60	22.00	20.11	12.00
29										159	9.99	
30												
31							SA			12.00		12.00

FOR AGENCY USE ONLY

Column Totals: 0, 0.00, 721.24, 224.00, 430.00, 1335.49

Less Travel Advance Received: 0

Net Reimbursement Due Me: 0.00

Net Payment Due State: 1335.49

Misc. Expenses: 3 - State cellphone cover 19.99, 23 - phone 6.65, 11 - phone 13.50, 24 - Internet access 30.10, 33.64

Gas 20.11, 6/24

1474.00

I hereby certify that the attached information is true and correct in accordance with statutes and administrative procedures.

Misc expense addendum

Employee's Signature: Fair R. [Signature]

Date: 6/30/05

Supervisor's Approval: 3 - State cellphone cover 19.99, phone 13.50

12 - rental car 191.85 and gas 26.51

21 - country car gas 13.00

23 - phone 6.65

356.04, 25 No ch 101.67

# Sheraton Cavalier

HOTEL  
CALGARY

Sheraton Cavalier Hotel Calgary  
2620 32 Avenue N.E.  
Calgary, AB T1Y 6B8  
Tel: 403-291-0107 Fax: 403-291-2834

G.S.T. Registration # R100846435

**GUEST**  
Louis Link  
Shell Canada

**ROOM** 727  
**RATE**  
**NO. PERS.** 1  
**FOLIO** 511396 **A**  
**PAGE** 1  
**ARRIVE** 23-JUN-05 16:41  
**DEPART** 26-JUN-05 10:35  
**PAYMENT** AX

**TARGET**  
**CHARGE**

*april 1.275*

DATE	REFERENCE	DESCRIPTION	DEBIT CREDIT
23-JUN-05	RT727	Room Charge (CT)	129.00
23-JUN-05	RT727	Alberta TL Tax	5.16
23-JUN-05	RT727	GST	9.03
23-JUN-05	009A	HSPEED 19:38 0001	13.86
24-JUN-05	RT727	Room Charge (CT)	129.00
24-JUN-05	RT727	Alberta TL Tax	5.16
24-JUN-05	RT727	GST	9.03
24-JUN-05	130A	263-7600 04:38 0008	0.50
24-JUN-05	130A	GST	0.04
24-JUN-05	131A	263-7600 04:47 0001	0.50
24-JUN-05	131A	GST	0.04
24-JUN-05	284A	800-929-9462 18:16 0010	0.95
24-JUN-05	284A	GST	0.07
24-JUN-05	309A	HSPEED 20:16 0001	13.86
25-JUN-05	RT727	Room Charge (CT)	129.00
25-JUN-05	RT727	Alberta TL Tax	5.16
25-JUN-05	RT727	GST	9.03
25-JUN-05	433A	800-929-9462 18:28 0002	0.95
25-JUN-05	433A	GST	0.07
25-JUN-05	468A	800-929-9462 21:10 0002	0.95
25-JUN-05	468A	GST	0.07
25-JUN-05	470A	800-929-9462 21:12 0003	0.95
25-JUN-05	470A	GST	0.07
25-JUN-05	471A	800-929-9462 21:15 0001	0.95
25-JUN-05	471A	GST	0.07
25-JUN-05	473A	800-929-9462 21:18 0001	0.95
25-JUN-05	473A	GST	0.07
25-JUN-05	475A	800-929-9462 21:27 0001	0.95
25-JUN-05	475A	GST	0.07
25-JUN-05	498A	HSPEED 23:13 0001	13.86
26-JUN-05	AX	American Express	479.37-

\*\*\*For Authorization Purposes Only\*\*\*

\*\* continued on the next page \*\*

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I agree to remain personally liable for the payment of this account if the corporation or other third party billed fails to pay part or all of these charges.

SIGNATURE



**PAID**

**STARWOOD**  
HOTELS & RESORTS WORLDWIDE, INC.  
1-800-325-3535

Louis Link ROOM 727 DEPART 26-JUN-05 AGENT COCANDA Sheraton Cavalier Tel: 403-291-0107  
FOLIO: 511396 23-JUN-05

# Sheraton Cavalier

H O T E L  
C A L G A R Y

Sheraton Cavalier Hotel Calgary  
2620 32 Avenue N.E.  
Calgary, AB T1Y 6B8  
Tel: 403-291-0107 Fax: 403-291-2834

G.S.T. Registration # R100846435

**GUEST**  
Louis Link  
Shell Canada

ROOM 727  
RATE  
NO. PERS. 1  
FOLIO 511396 A  
PAGE 2  
ARRIVE 23-JUN-05 16:41  
DEPART 26-JUN-05 10:35  
PAYMENT AX

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DATE	REFERENCE	DESCRIPTION	DEBIT	CREDIT
	xxxx01006			
	Auth Date	Code Authorized		
	23-JUN-05	140487 503.10		
		Total-Due		0.00

EXPENSE REPORT SUMMARY

Date	Room	Chrg	Food & Bev	Telephone	GST	Other	Total	Payment
23-JUN-05	129.00		0.00	0.00	9.03	19.02	157.05	0.00
24-JUN-05	129.00		0.00	1.95	9.18	19.02	159.15	0.00
25-JUN-05	129.00		0.00	5.70	9.45	19.02	163.17	0.00
26-JUN-05	0.00		0.00	0.00	0.00	0.00	0.00	479.37-
Total	387.00		0.00	7.65	27.66	57.06	479.37	479.37-

GST Summary

GST Room Revenue	27.09
GST Food and Beverage Revenue	0.00
GST Telephone Revenue	0.57
GST Other Revenue	0.00
<b>GST Total Revenue</b>	<b>27.66</b>

**PAID**

r100846435

The Sheraton Cavalier is independently owned by Cavalier Enterprises and operated under a license issued by Clocktower Hotel Limited Partnership.

I agree to remain personally liable for the payment of this account if the corporation or other third party billed fails to pay part or all of these charges.

We are pleased to confirm your Delta Airlines Skymiles miles will be awarded for this visit. We appreciate your business and thank you for staying with Sheraton.

Louis Link ROOM 727 DEPART 26-JUN-05 AGENT COCANDA  
FOLIO: 511396 23-JUN-05

SIGNATURE



**STARWOOD**  
HOTELS & RESORTS WORLDWIDE, INC.  
**1-800-325-3535**

Sheraton Cavalier  
Tel: 403-291-0107

